



City of Darien  
P.O Box 452 | 106 Washington Street | Darien, GA 31305 | (912) 437-6686 | Fax (912) 437-2208

### SIGN PERMIT APPLICATION

**NOTE:** Animated Signs, Roof Signs, and Billboard Signs are prohibited in the City of Darien.

Applicant

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address Where Sign is to be Located: \_\_\_\_\_

\_\_\_\_\_

Name of Owner of Property on Which Sign is to be Located: \_\_\_\_\_

Signature of Owner of Property Granting Permission to Place and Maintain Sign on Property:

\_\_\_\_\_

Sign Contractor

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Business License Number: \_\_\_\_\_

**Note: Complete This Page for Each Sign Included in the application.**

Type of Sign(s) to Be Erected

\_\_\_\_\_ Stanchion Sign (a freestanding sign mounted on one or more posts set in the ground)

\_\_\_\_\_ Monument Sign (a freestanding sign mounted directly on the ground)

\_\_\_\_\_ Wall Sign (a sign fastened, placed, or painted on an exterior wall or mounted on a bracket perpendicular to an exterior wall)

\_\_\_\_\_ Window Sign (a sign installed in a window and intended to be viewed from the outside; cannot exceed 30% of window area)

\_\_\_\_\_ Awning Sign (a sign located on an awning or roof-like shelter extending from an exterior wall)

\_\_\_\_\_ Other Describe: \_\_\_\_\_

Max. Dimensions of Sign (ft; in): Horizontal: \_\_\_\_\_ Vertical: \_\_\_\_\_

Total Area of Sign (sq ft): \_\_\_\_\_ Shape: \_\_\_\_\_

Max. Height of Sign after Installation: \_\_\_\_\_

Aggregate (Total) Area of All Signs on this Parcel (sq ft): \_\_\_\_\_

Size of Parcel on Which Sign is to Be Placed (dimensions or area): \_\_\_\_\_

Distance of Sign from the Closest Adjacent Sign in Either Direction (ft): \_\_\_\_\_

Distance of Sign from the Edge of the Street in Either Direction (ft): \_\_\_\_\_

Will Sign Be Illuminated? \_\_\_\_\_ How? \_\_\_\_\_

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**Office Use Only**

APPROVED? \_\_\_\_\_ YES \_\_\_\_\_ NO

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

FEE: \_\_\_\_\_