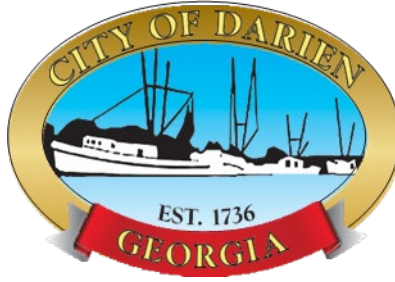


License #



Date Received:

Date Issued:

City of Darien

P.O Box 452 | 702 North Way | Darien, GA 31305 | (912) 437-6686 | FAX (912) 437-2208

Short Term Rental Business License Application

Property Information (additional documents may be attached if needed)

Parcel Number _____ Zoning District _____

Street Address _____

Number of Rental Units on Property _____ Number of Bedrooms in Each Unit _____

Number of Parking Spaces _____ Are the spaces clearly identifiable? ☐ Yes ☐ No

Select from the following what the short term rental falls under:

☐ ADU ☐ Mobile Home ☐ Single Family Home ☐ Separate Entrance to Owner's Home

Property Owner (s)

Owner's Name(s) _____

Primary Phone Number _____ Secondary Phone Number _____

Email (required) _____

Owner's Present Address _____ City/State/Zip _____

Local Point of Contact (who may be reached on a 24-hour, seven-day-a-week basis)

Name _____

Primary Phone Number _____ Secondary Phone Number _____

Email (required) _____

Each of the following requirements must be understood and initialed by the applicant

_____ I affirm that it is my (applicant's) responsibility to collect and timely remit hotel-motel taxes in accordance with city ordinances and to pay occupation taxes in accordance with city ordinance.

_____ I affirm that the short-term rental is not in violation of any other land use restrictions, including covenants, deed restrictions, homeowner association rules and regulations, or other such restrictions

_____ I affirm that the City of Darien strongly recommends that the property owner carry property and renter's liability insurance that specifically covers short-term rental use.

_____ I affirm that the short-term rental has an operable fire extinguisher in every rental unit and working smoke and carbon monoxide detectors in every bedroom and on all habitable floors.

_____ I affirm that the short-term rental has solid waste collection (trash) service that removes solid waste at least once a week.

_____ I affirm that the short-term rental has no past due hotel-motel taxes, short-term rental business license fees, ad valorem taxes, or fines for violations of this section.

_____ I affirm that I, nor the short-term rental has had a short-term rental business license suspended or revoked within the previous 12 months.

Any fraudulent or material misrepresentation, omission, or false or untruthful statement or information furnished by or made by the applicant in any application (or supporting materials) submitted to the city for a license or renewal thereof shall be grounds for denial, suspension, or revocation of a short-term rental business license, or any renewal thereof. All requirements, acknowledgements, affirmations, and attestations necessary to obtain a short-term rental business license must be continuously maintained at all times throughout the duration of the initial short-term rental business license and any renewal thereof. All material changes in the information or supporting documents or materials provided to the city in any application (or renewal application), including any change in the local point of contact and /or such person's contact information, shall be updated and reported in writing to the city manager within three business days of such change. An accommodation excise license is not assignable or transferable. Upon sale of a property or when a managing agency or agent changes, there will be a 30-day grace period to operate as a short-term rental so long as an application for a short-term rental business license is submitted by the new owner or managing agency or agent within seven days of the sale or management change. I hereby certify that I am the property owner, or the authorized agent of the property owner and that all information contained herein is true and accurate.

Signature _____ Print Name _____ Date ____/____/____

Disclaimer: Per Ordinance 18-84 (g)(11). If the City of Darien reaches the 15% threshold of the ward, you will be waitlisted. ****See the City of Darien Code of Ordinances for further information by accessing the City of Darien website: www.cityofdarienga.com → Government Tab → Ordinances → Chapter 18.****

Fees: If the applicant is filed prior to July 1st, the full \$125.00 fee shall be paid. If the application is filed after July 1st, the license fee shall be \$62.50. All short-term rental business licenses, and any renewals thereof shall expire on December 31st of each year. Applications for renewal of a license for the following calendar year must be filed on or before January 15th of the following year. **Renewal Fee:** \$125.00

Amount Paid \$ _____ ☐ **Cash** ☐ **Credit** ☐ **Check #** _____ ☐ **Money Order #** _____

Account # _____ **Received By** _____

☐ **Approved** ☐ **Denied** **Building Inspector** _____ **Date** ____/____/____